

# Key Elements to Consider When Evaluating Recruiting Software

- ❖ Evaluation of online forms – self service applications that gather more critical more relevant applicant information
- ❖ Large resume volumes stored in one location
- ❖ Ability to search resumes more efficiently
- ❖ The ability to eliminate paper/fax resumes
- ❖ Ease of exchanging candidate information internally
- ❖ Ensuring you have captured sufficient data on applicants
- ❖ Regular communication with applicants and employees
- ❖ Implementation options to provide adequate training for your organization
- ❖ Product functionality that fits your organizations needs – don't under-buy, don't over-buy